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Stanford East Asian Studies M.A. Thesis Deposit

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Step 1: Go to <http://sdr.stanford.edu> and sign in with your SUNET-ID. From the resulting screen, under "Your collections," click "Stanford Center for East Asian Studies Thesis Collection."

Step 2: On the right, under "**ACTIONS**," click on "**Add new item...**" and select "**thesis.**" (Or, if you are returning to the site to restart an earlier draft, click on "**Items**" at the top, then click on your draft and then click on "**Edit Draft.**")

Step 3: Fill in the form. BE CAREFUL. Typos here will upload "as is."

Fields to Include	Sample Format
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Title	From Hyper-Local to Uber-Global: Transit Systems in Asia
Contact	iamastudent@stanford.edu*
Authors and Contributors**	
Author	Last, First
Degree granting institution	Stanford University, Stanford Global Studies, Center for East Asian Studies
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*You may want to use non-stanford.edu email address if you would like people to be able to contact you in the future, as your Stanford.edu email address will expire after graduation

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Date***	2017-09
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***Use "single date" option

Upload File	[Use the Drag and Drop option to upload pdf thesis into form]
File Description (ADA Requirement) Please be sure to include a file name!****	Thesis by First Name Last Name
Abstract	[see TIP below]
Keywords	Stanford Global Studies, East Asian Studies, Transportation, Transit, Planning, Policy, Asia

****When you drag & drop your thesis, a text box will appear. In this box, please type "Thesis by First Name Last Name"

TIP: To avoid bringing in extraneous characters, first paste your abstract into a **text editor** (e.g. vi, TextEdit, Notepad etc.), delete any odd characters that appear, then **paste the "clean" text into the "Abstract" box.**

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P.S. Brief video on "how to use self-deposit" is available here: <http://youtu.be/WiqzHVot8>